



## **BROWNSBURG COMMUNITY SCHOOL CORPORATION**

### **BCSC POLICE DEPARTMENT**

310 Stadium Drive  
Brownsburg, IN 46112  
(317) 852-5726 ext. 9000  
[www.brownsburg.k12.in.us](http://www.brownsburg.k12.in.us)

Letter to Student Drivers and Parents:

Many Brownsburg High School students enjoy the privilege of driving to school. We want to be able to provide this privilege while at the same time ensuring safety in and around our buildings as well as compliance with the expectations of Brownsburg High School. Our corporation police officers often help in enforcing rules and regulations regarding student drivers. The goal is not to catch students doing something wrong, or to take away the privileges of our drivers, it is simply to maintain a safe and orderly campus. It is important for students and parents to understand the expectations, as well as the implications of not following the expectations.

Our police officers patrol the lots before, during, and after school, and will issue school citations to student drivers for certain violations on school property. These citations come with a fine of \$10 for a minor offense and \$20 for a major offense. Fines must be paid within 30 days in the front office.

A minor offense can include failure to park in the assigned location, failure to obtain and display a parking tag, improper alignment or use of parking space, failure to use seatbelt, use of cell phone while driving, or disregarding posted signs.

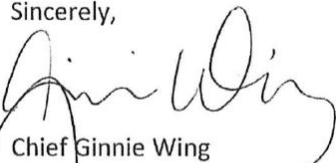
A major offense may be issued if a student commits a minor offense and has already received two minor offenses in the current school year, or if the student exhibits unsafe driving behavior. Examples of unsafe driving behaviors may include speeding, driving erratically, doing "burnouts" or "donuts," or driving with others hanging on to or out of the vehicle. Unless otherwise posted, the maximum speed limit on all school property is 15mph, and due caution should be exercised in parking lots. Parents will be contacted in the case of major offenses and students must meet with a school police officer to review driving expectations.

Brownsburg High School does reserve the right to revoke driving privileges when deemed necessary. Revocation may occur if a student receives two major offenses in a school year, has overdue fines, or exhibits unsafe driving behaviors that place others at serious risk of harm. The first revocation of driving privileges may be for up to 10 school days. After reinstatement, any further offenses may result in revocation for the remainder of the school year. If a student drives to school while privileges are revoked, the vehicle may be towed at the owner's expense.

Violations of state laws that occur off school property will be handled through uniform traffic tickets and the local traffic court.

Our goal is to create a safe environment. We also hope to encourage safe and responsible driving habits in our students that will carry with them for a lifetime.

Sincerely,



Chief Ginnie Wing



# Brownsburg High School Student Driver FAQ's

## What do I do if I get in an accident?

Accidents happen every year on and off school property. Drive cautiously and alertly to avoid getting into a crash, but if you are involved in one, knowing what to do can make the experience less frightening and decrease the chance of unnecessary complications.

**STOP**—If you are involved in an accident, you must stop and provide information to others involved in the accident. It is a serious crime to leave the scene of an accident which can result in the suspension of your driving privileges.

**ALERT**—If you are in a roadway, turn on your emergency signals or use another means to let other drivers know there has been an accident.

**CALL**—If there are any injuries, or if the damage is more than a few dents and scratches, notify emergency services. In Hendricks County, you can call 317-852-1100 or 911 if it is a serious emergency. If the crash is on school property, you can notify school police at 317-852-2258. They are always willing to assist.

**MOVE**—If there are no injuries, and your vehicle is operable, it is safer to get your vehicle off the roadway or onto a shoulder while you exchange information or wait for law enforcement to arrive.

**Exchanging information with other drivers:** If there are no injuries, exchange information such as your name, address, license plate number, driver's license number, and insurance information including company, phone number, and policy number with other drivers involved in the accident. Write down the names, addresses, and phone numbers of anyone who witnessed the accident. Write down details regarding the accident, such as the location, weather conditions, and visibility. Write down the names and badge numbers of all police officers at the scene. Ask the investigating officer how to obtain a copy of the police report.

**Do not sign any document** unless it is for the police or your insurance agent.

**Take pictures of the accident scene.** Keep a camera in your glove compartment to record the accident or use a cell phone camera. Get photos of the whole scene and close ups of the damage to each vehicle.

**Notify your insurance agent immediately.** Ask the agent to electronically file a Certificate of Compliance with the Indiana BMV proving insurance coverage for the date of the accident and the vehicle involved. Failure to do so could result in suspension of your driving privileges.

## What do I do if I'm stopped by the police?

A routine traffic stop can be stressful. However, to law enforcement it can be dangerous. Law enforcement officers do not know if an individual in a routine stop for a violation is a criminal with intent to harm the officer. Follow these simple rules if you are signaled to pull over by law enforcement:

1. Signal your intentions to pull safely to the shoulder of the road.
2. Remain in your vehicle and roll down your windows.
3. Wait for the officer to approach. Do not get out of the vehicle unless directed to do so by the officer.
4. Turn on the dome light if you are stopped at night.
5. Keep your hands on the wheel and instruct your passengers to keep their hands in view.
6. Do not dig in the glove compartment or under the seat.
7. Keep your vehicle's registration and insurance information, and your driver's license, readily accessible.

## **What do I do if my vehicle is damaged on school property?**

If your vehicle is damaged in a crash while you were not present, or if your vehicle is vandalized, notify school police immediately. Take note of the location of your vehicle and possible timeframe of the incident.

## **Should I lock my vehicle on school property?**

Yes. Although our lots have video surveillance, and our officers routinely patrol the area, you should take basic precautions to secure your vehicle and keep any valuables out of plain sight, regardless of where you park.

## **Is it illegal to text and drive?**

In Indiana, it is illegal for any driver to text and/or email while driving. However, for drivers under 21, any use of a cell phone is against the law, except to call 911. See below for other restrictions for probationary drivers under 18.

**Passenger Restrictions**—No passengers for the first 180 days unless there is another licensed driver at least 25 years old, a certified driving instructor, or parent/guardian over the age of 21 in the front seat, or if the passenger is your child, sibling, or spouse.

**Night Time Restrictions**—You may not drive between 10pm-5am for the first 180 days of holding a license. After the 180 days, and until you become 18 years of age, you may not drive Sunday-Thursday 11pm-5am and Friday-Saturday 1am-5am with exceptions for school, work, and church-related functions or if the front seat passenger is a licensed driver 25 years of age or older.

## **Where can I park at school?**

Refer to the student parking map for your assigned location. Lots are assigned to assist with traffic flow and safety. Failure to park in your assigned location during school hours may result in fines and/or your vehicle being towed.

## **What if I'm running late to school?**

Tardiness is not an excuse for parking in an unassigned location.

## **Do I have to wear my seatbelt?**

Yes. Even on school property.

## **Do I have to obey the signs on school property?**

Yes. Fines start at \$160 for disregarding traffic signs.

## **What do I do if I drive a different vehicle?**

If you will be routinely driving a different vehicle than what you registered, you will need to update the registration with the main office. If you are driving a different vehicle for a short period of time, you should display your student parking tag. If you forget to transfer your parking tag, notify your team office.

## **Can what happens at school affect my driver's license?**

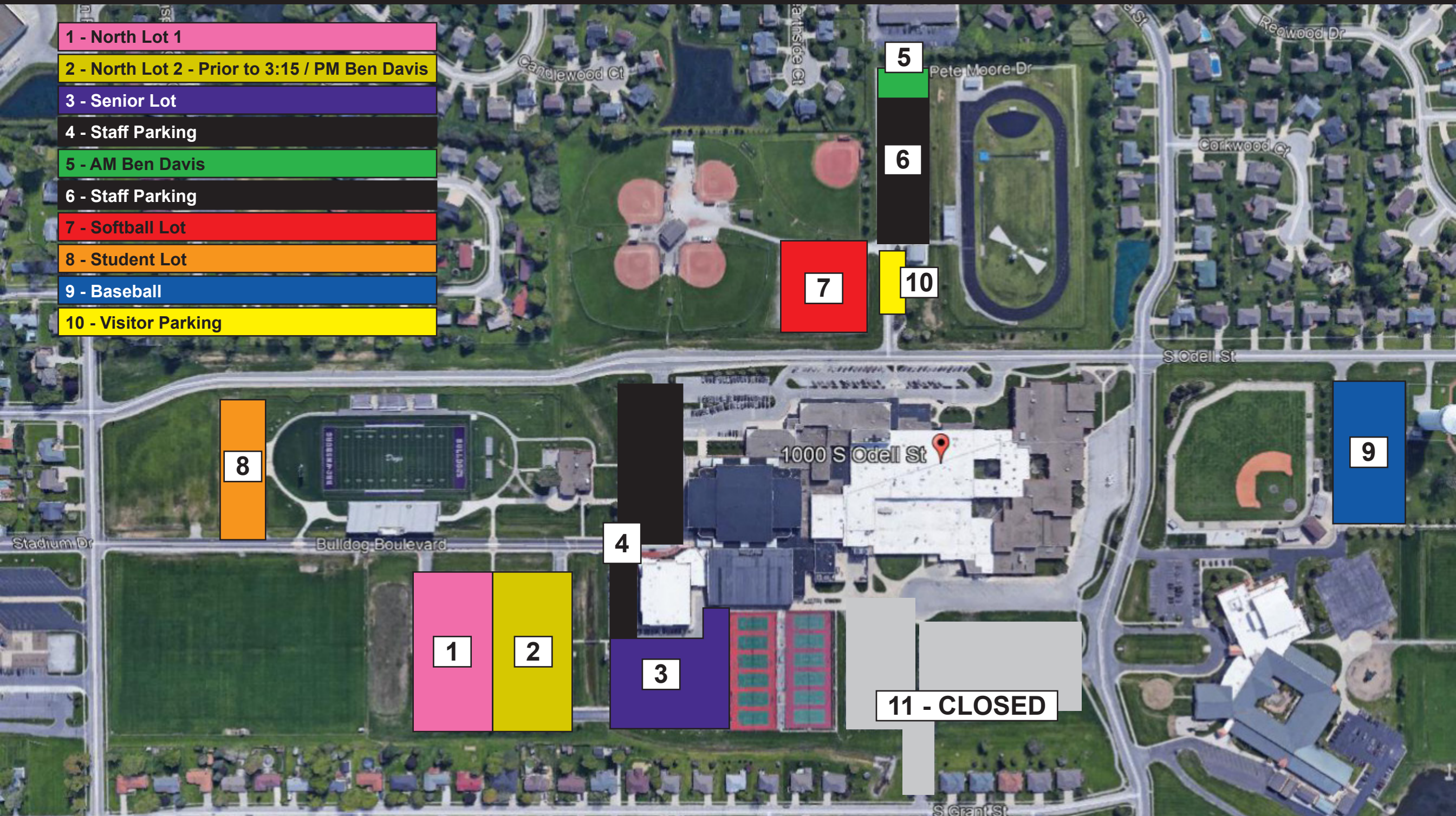
A student less than 18 years old can have their driving privileges suspended by the Indiana BMV if they are:

- A habitual truant (more than 10 days of unexcused absences in a school year)
- Suspended out of school two or more times in a school year
- Expelled from school
- Considered a dropout



# BHS Parking Areas

- 1 - North Lot 1
- 2 - North Lot 2 - Prior to 3:15 / PM Ben Davis
- 3 - Senior Lot
- 4 - Staff Parking
- 5 - AM Ben Davis
- 6 - Staff Parking
- 7 - Softball Lot
- 8 - Student Lot
- 9 - Baseball
- 10 - Visitor Parking



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11 - CLOSED