

Where should I start with College Applications?

1. **Research the colleges you are thinking about applying to**
 - Visit college websites
 - Research colleges in Naviance

2. **Organize yourself- Create a list of colleges you plan to apply to and take notes on the following:**
 - Undergraduate Admission Criteria
 - Application Requirements
 - Application type you plan to use
 - Application Deadlines- not all colleges have the same first deadline
 - Program of Study- Major
 - Admission-Based (Merit) Scholarships you may qualify for
 - Other Scholarships available & Eligibility Requirements
 - Any other notes you see fit

3. **Have your test scores sent to college(s) from testing companies**
 - Log in to your SAT and ACT accounts & send your test scores to the colleges you are applying to
 - Check your “sent scores” in your accounts to see if you sent them when first registering for the tests

4. **Request letters of recommendation in Naviance if a requirement or want one sent to schools**

5. **Submit application online from the college website**

6. **Request transcript in Naviance for the college you have applied to**
 - Be sure to request the transcript & mark that you have applied
 - Don't forget to mark the application type if the college offers more than one application on their website

7. **Frequently check e-mail for communications from college(s) you applied to**

8. **Create an account with the college(s) to check your “Application Status” to ensure all materials have been received**