

# **NOW HIRING:**

## **Substitute Teachers**

### **Substitute Instructional Assistants**

UPCOMING SUBSTITUTE WORKSHOP:  
**Tuesday, August 17, 2021 from 9-11 a.m.**  
**Tuesday, August 31, 2021 from 1-3 p.m.**  
**Thursday, September 23, 2021 from 9-11 a.m.**

All workshops are approximately 2 hours and are held at the Administration Center located at 310 Stadium Drive, Brownsburg

If interested but unable to make a workshop, please contact Jeanette Snyder at (317)852-5726.

Daily Rate for Substitute Teachers:

\$90.00 / day (subs with valid Indiana teaching license)

\$85.00 / day (subs with sub certificate or willingness to obtain)

Hourly Rate for Substitute Instructional Assistants:

\$11.50 / hour

Qualifications for a substitute teacher:

-21 years of age

-30 hours of college credit

**PRIOR to the workshop:**

- 1.) Complete an online application at [www.brownsburg.k12.in.us](http://www.brownsburg.k12.in.us). (*click on Employment*)
- 2.) Download the substitute paperwork packet (*click on Employment, then Substitute Information*). This packet includes instructions on how to obtain a substitute certificate, etc.
- 3.) Complete all required documents included in the paperwork packet and bring them to the workshop.

***Please RSVP at (317) 852-5726 in order to attend one of the workshops.***

