

Student Email Instructions

- Open browser and go to <http://www.outlook.com>
- Windows Live ID = your student ID number@students.brownsburg.k12.in.us
- Password = brownsburg
- Change your email password
- When prompted, select Eastern – US & Canada as your Time Zone
- **IMPORTANT INFO!** If you forget your password or can not log in after 3 tries, contact Mrs. Whetstone or Mrs. Spurgeon to have your password reset. ***You will be locked out of email if you enter an incorrect password 4 times!***